

**Town of Halifax
Driveway, Highway, and Trail Right-of-Way Use Permit**

Anyone or any corporation intending to use any part of the Town right-of-way must obtain a right-of-way use permit, prior to use. Notwithstanding any other statutory requirement, a permit shall be required for any use of any highway right-of-way, consistent with the provisions of Title 19 V.S.A. 1111.

Permit application and a processing fee of **\$30.00** needs to be submitted to the Board of Selectmen made payable to the Town of Halifax, P.O. Box 127, West Halifax, VT 05358.

ATTENTION: Failure to obtain an approved permit to commencing work may result in your restoring the area to its original condition and will result in double the application fee, as well as, any other legal action the Selectboard may determine necessary. Further, **an approved permit is only valid for work done within the Town Right-of-Way.**

ATTENTION: It is your responsibility to acquire any other necessary permits that you might need in relation to the work you are proposing, prior to starting work.

NAME OF LANDOWNER(S) (printed and must match deed): _____

MAILING ADDRESS: _____ TELEPHONE #: _____

PHYSICAL ADDRESS OF PROPERTY: _____

PROPOSED USE AND PROPOSED LOCATION OF DRIVEWAY: _____

Note: The intended work needs to be staked and flagged as of the time your application is submitted.

Proposed start date: _____

Contractor/individual performing work: _____

Telephone number of contractor/individual: _____

Is the proposed use permanent or temporary? _____

If temporary, dates of proposed use: _____

Signature of Landowner(s): _____

DO NOT WRITE BELOW THIS LINE (FOR OFFICIAL USE ONLY)

Board of Selectmen determination: ___ Approved ___ Approved with Conditions ___ Denied

Reason for Denial: _____

Conditions of this Permit: _____

Signatures of Selectboard: _____

DATE APPROVED: _____ Recorded in Book _____ Page _____

DRIVEWAY STANDARDS
As approved by the Board of Selectmen on August 16, 1983
and amended November 21, 1996

Driveways or secondary approaches will be constructed as follows:

1. Each lot owner, prior to connecting to a town highway will obtain a permit from the Selectboard.
2. No drainage from driveways shall be permitted onto the town highway.
3. The need for a culvert will be determined by the Road Commissioner prior to approval.
4. The purchase, placement, repair and maintenance of said culverts will be the responsibility of the lot owner.
5. Driveways will intercept town roads at a 75-degree to 90-degree angle and will slope downward from the highway one-half (1/2) inch per foot for a minimum of 15 feet.
6. Temporary driveways are permitted provided they do not interfere with the normal ditch line.